



Conduct Rules

Some Important Points

Government Servant and **His / Her Family**

Spouse

Son / Daughter – including step children

Any other person related to and
residing with and
wholly dependent



Conduct Rules

Essentially,

some Do's

and

certain Don't s

Do's

- 1. Devotion to Duty**
- 2. Absolute Integrity**
- 3. Discipline**
- 4. Impartiality**
- 5. Sense of Propriety**
- 6. Best Judgment**

Do's ~ imply

Prompt and Courteous service

**Ensuring Integrity and devotion of
Subordinates**

**Submission of statement of all
Immovable and movable
property exceeding Rs. 1 Lakh**

**Obtaining prior permission in acquiring
or disposal of property**

**Declaration of Foreign Currency / goods
exceeding Rs. 10,000**

Don't s

**Not to behave in a manner unbecoming
of Government Servants**

**Derogatory to the interests of the Govt. /
the prestige of Govt.**

Embarrassment to Official Post

Unmannerly attitude – improper, etc.

Insubordination

Laziness

Corrupt practices

Shirking of Responsibility

Restrictive Provisions

on Private / Personal Life

Trade and Employment

Investing, Lending and Borrowing

Collection of Subscriptions

Acceptance of Gifts / Felicitations, etc.

Participating in Public Demonstrations, etc.

Bigamous Marriages

Consumption of Intoxicating Drinks

Responsibility

Doing your job

Owning your behaviour

Cooperation

Work willingly

Follow Rules

Respect

Good Manners

Using Positive Language

Listening attentively

Care

Look after the environment

Be kind and friendly, etc.